

Position: Range Safety Officer & Retail Associate

Location: Johnston, IA

Status: Part Time, up to 24 hrs/wk

Openings: Applicants will select from one or more of the below open shifts

- Days Mon - Fri 8:30 am – 12:00 pm – up to 20 hrs/wk
- Evenings Mon - Fri 5:00 pm – 8:30 pm – up to 20 hrs/wk
- Weekends Sat 7:30 am – 12:00 pm (Noon) and Sun 11 am – 5 pm (10 hrs per wk)

If selecting days/evenings + weekends, you will be required to work a minimum of 2 weekends per month

Position Summary:

The RSO & Retail Assoc. plays a critical role in delivering a safe, organized and exciting shooting experience for the CrossRoads customer. This individual must be knowledgeable about firearms, firearms safety and be willing to enforce the rules of the range with tact and diplomacy, maintaining a professional, positive demeanor with the customers at all times. This role also serves a role on the retail sales floor by providing sales assistance to customers.

Range Duties and Key Responsibilities - Include but are not limited to the following:

- Work either an opening or closing shift schedule, as assigned
- Open or close the range bays as per prescribed best practices
- Responsible to educate any and all range users on the proper range safety practices while exhibiting customer service and professionalism when rule enforcement is necessary.
- Follows Crossroads' operational policies and procedures, including those for safety and security, to ensure the safety of all employees and customers.
- Acts with integrity, honesty and knowledge that promote the culture, value and mission of CrossRoads.

Retail Duties and Key Responsibilities - Include but are not limited to the following:

- Assist in opening &/or closing of CrossRoads as assigned
- Ability to operate equipment -- cash registers, inventory scanners, telephones, simulator and range equipment.
- Ability to operate, demonstrate and explain merchandise -- Understand and be proficient in restricted and non-restricted sales, refunds/returns, Consignment, Gift Cards, Member and Non-Members use of the facilities.
- Understand and be proficient in firearms sales and forms as required by Federal and State and Local laws; Form 4473, Multiple Handgun Sale (MHS) Form, Call procedures and Response Implications.

Experience

1. Retail experience of 1-3 years and & ideally 3-5 years firearms/ shooting experience

Basic Qualifications:

- Available to work flexible hours that may include early mornings, evenings, weekends, and holidays.
- High school diploma or working towards a high school diploma, GED, or equivalent

WORK ENVIRONMENT AND PHYSICAL DEMANDS:

- *The work environment requires an ability to sit or stand for extended periods. Stoop, kneel, or crawl, ascend, descend stairs and ramps occasionally. Work involves walking and running, talking and hearing to exchange information, and using hands to handle, feel or operate objects, tools, or controls and reach with hands and arms. Vision abilities required by this job include close vision, peripheral vision, depth perception and the ability to adjust focus. *The work environment requires the employee be capable of pushing, pulling or lifting and/or carrying up to 75 pounds.*
- *Noise level in work environment is generally moderate to high when exposed to live fire. Exposure to lead and other airborne particulates may occur. Candidate agrees to annual blood level and hearing conservation program screenings
- CrossRoads Shooting Sports reserves the right to modify interpret or apply this job description as needed to meet the needs of the agency, to be performed by the employee occupying this position. This job description is not an employment contract, implied or otherwise. The employment relationship remains at-will. These job requirements are subject to change to reasonably accommodate qualified individuals with disabilities.
- CrossRoads Shooting Sports is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act and/or applicable state regulations, CrossRoads Shooting Sports will provide reasonable accommodations to qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with CrossRoads Shooting Sports.